



LETTER OF RECOMMENDATION (TEMPLATE)

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August 15, 20XX

Recipient's Name
Recipient's Title
Company Name
Address
City, State ZIP Code7

Dear Members of the Scholarship Committee,

I am writing to wholeheartedly endorse (Student's Name) for the (Name of Scholarship). As (his/her/their) (teacher/mentor/supervisor) for (duration or subject), I have had the pleasure of witnessing (his/her/their) exceptional qualities and achievements firsthand.

Throughout (his/her/their) time in (mention context, e.g., my English class), (Student's Name) has consistently demonstrated outstanding academic performance, intellectual curiosity, and a strong work ethic. (He/She/They) consistently goes above and beyond in (his/her/their) pursuit of knowledge, displaying a remarkable aptitude for (mention specific subjects or areas of interest).

Beyond (his/her/their) academic prowess, (Student's Name) exhibits remarkable leadership skills and a genuine commitment to serving (his/her/their) community. (He/She/They) have actively participated in (mention extracurricular activities, community service, or leadership roles), making meaningful contributions and inspiring (his/her/their) peers along the way.

One of (Student's Name)'s most commendable qualities is (his/her/their) unwavering determination to overcome challenges and pursue (his/her/their) goals with resilience and perseverance. (He/She/They) approach every task with enthusiasm and dedication, and (his/her/their) positive attitude is truly infectious.

In addition to (his/her/their) academic and extracurricular achievements, (Student's Name) possesses (mention any specific skills or qualities relevant to the scholarship criteria, e.g., strong communication skills, critical thinking abilities, etc.). (He/She/They) have demonstrated (his/her/their) ability to (mention specific accomplishments or experiences that showcase these qualities).

I have no doubt that (Student's Name) will continue to excel in (his/her/their) academic and personal endeavors, and I am confident that (he/she/they) will make a significant contribution to any community or institution fortunate enough to have (him/her/them) as a member.

Please feel free to contact me if you require any further information or clarification regarding (Student's Name)'s qualifications. Thank you for considering (him/her/them) for this scholarship opportunity.

Sincerely,

Signature

English Teacher at New Heights High School